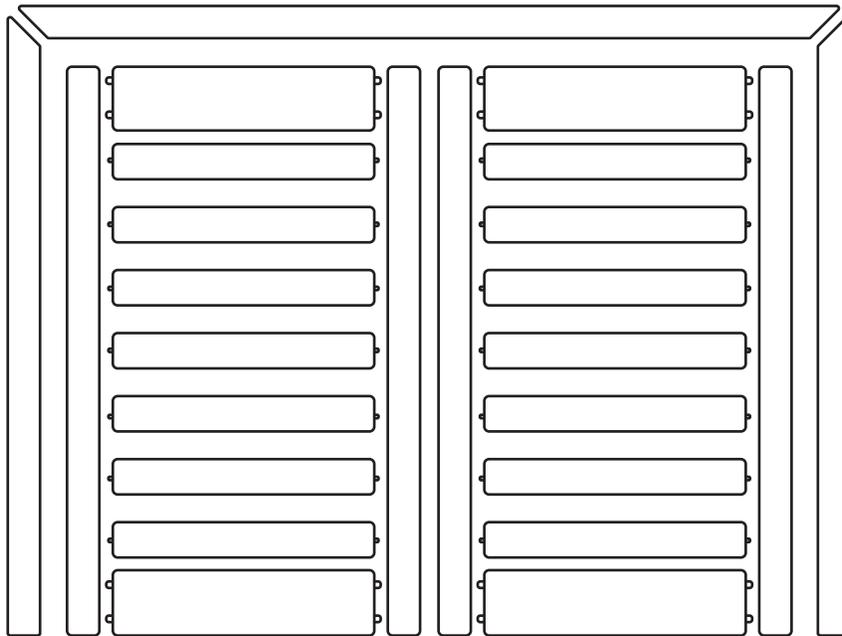


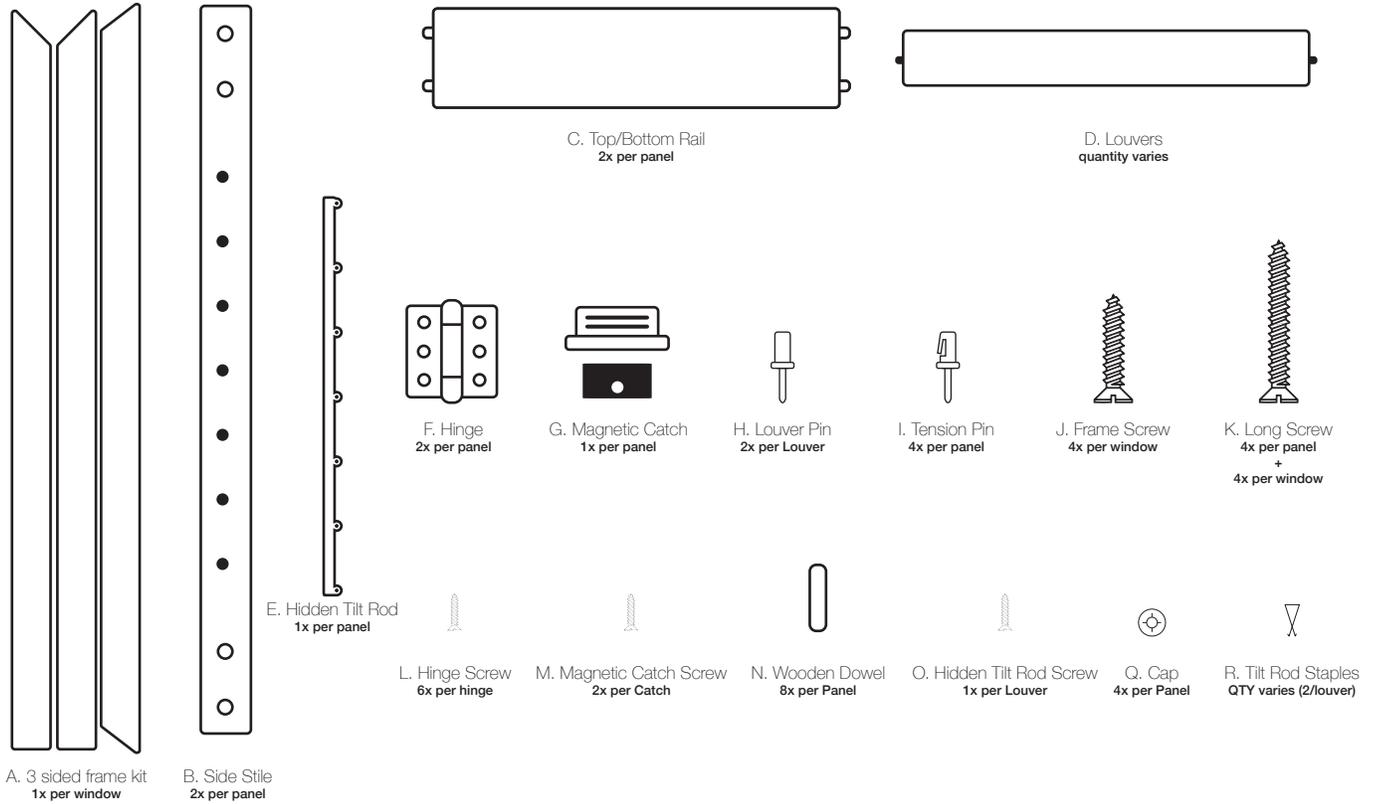


## DIY Shutter Kit

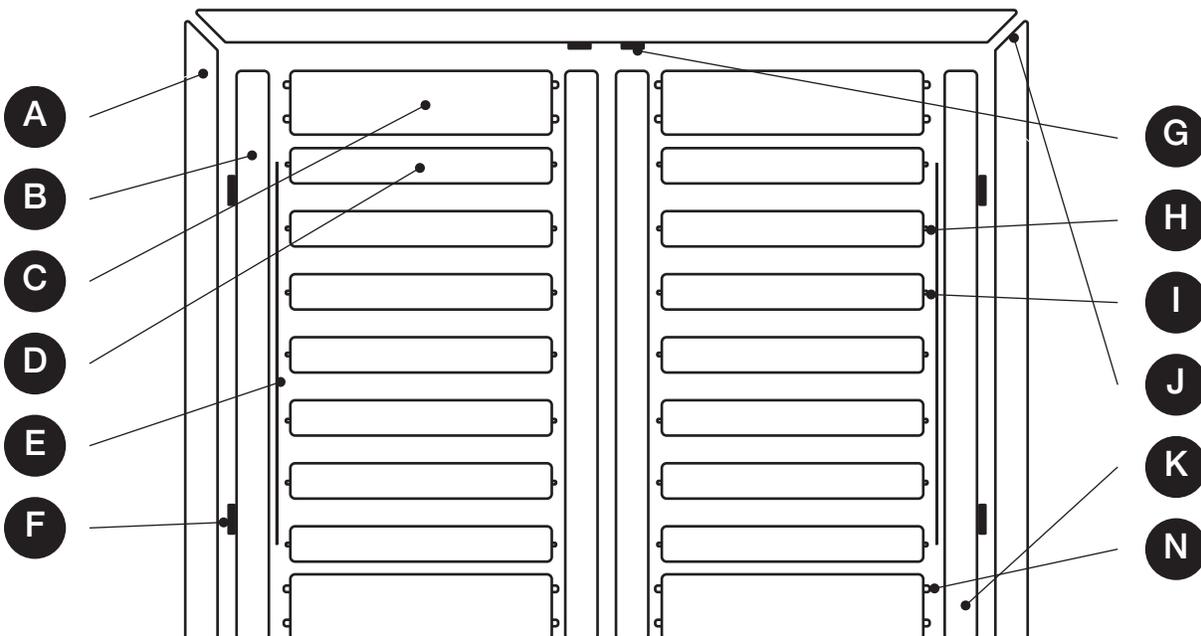


## Assembly Instructions

# Parts List



# Parts Location



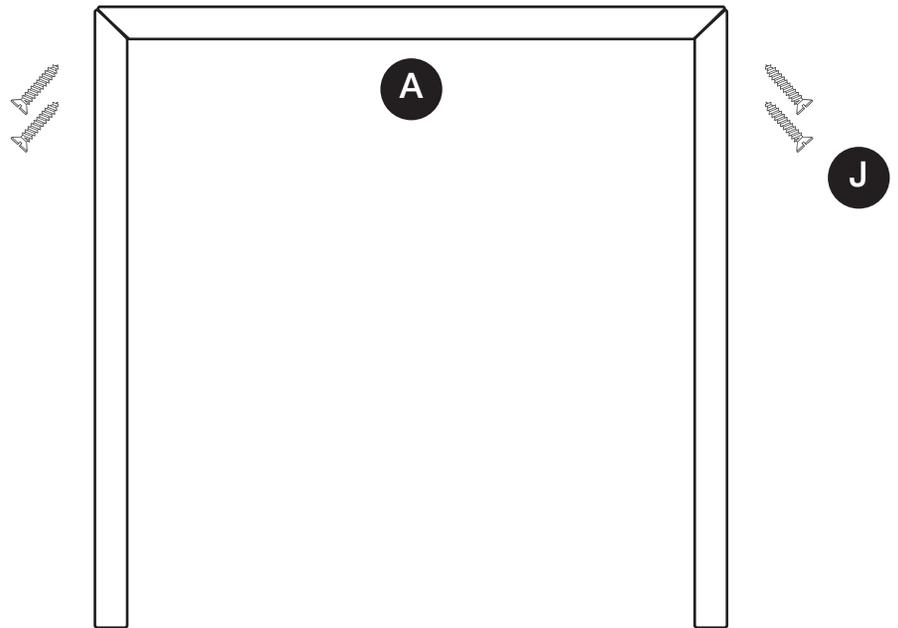
# Step 1 - Assemble Frame

Lay the 3 sides of the **A. 3 sided frame kit** on a level surface ensuring the corners are tight and flush.

Use in each corner. Using the predrilled counter sunk screw holes.

Tighten only until corner seam is tight and flush.

**DO NOT OVER TIGHTEN**



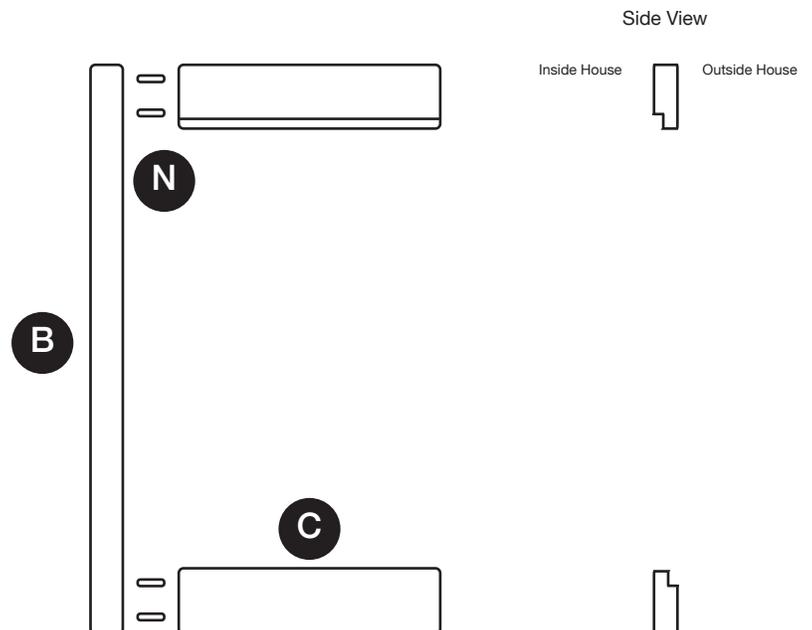
# Step 2 - Start Panel

Attach either **B. Side Stile** to both **C. Top/Bottom Rail** using **2x N. Wooden Dowel** in each predrilled counter sunk screw holes.

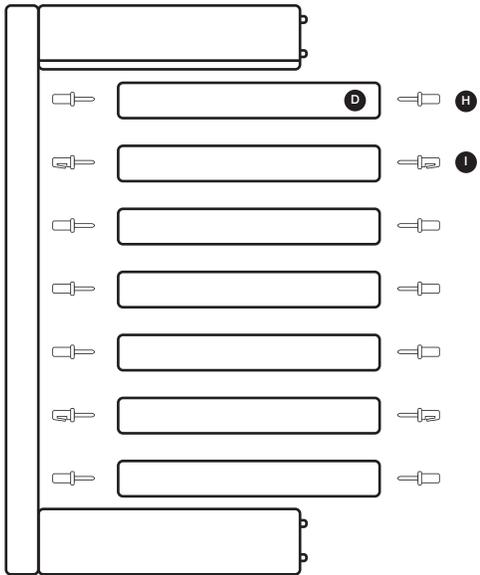
No glue is needed.

**IMPORTANT**

The **C. Top/Bottom Rail** Have a notched edge. The top **Rail** will have the notch facing inside the home, the bottom **Rail** will have the notch facing outdoors.



# Step 3 - Align Louvers

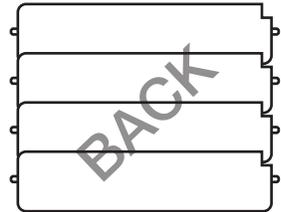
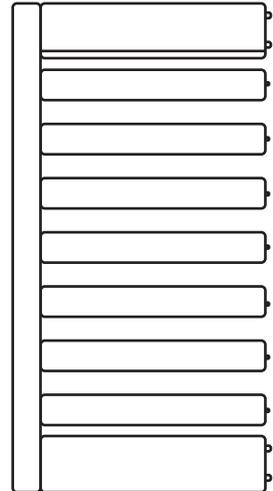


Insert the thin end of each **H. Louver Pins** into the pre-drilled holes in the end of each **D. Louver**. Use **2x I. Tension Pins** on both ends of the same **D. Louver**;

On a flat surface start laying out the **D. Louvers** into your panel assembly ensuring the first and last **D. Louver** fit into the groove of the **C. Top/Bottom Rail**.

### **Important!**

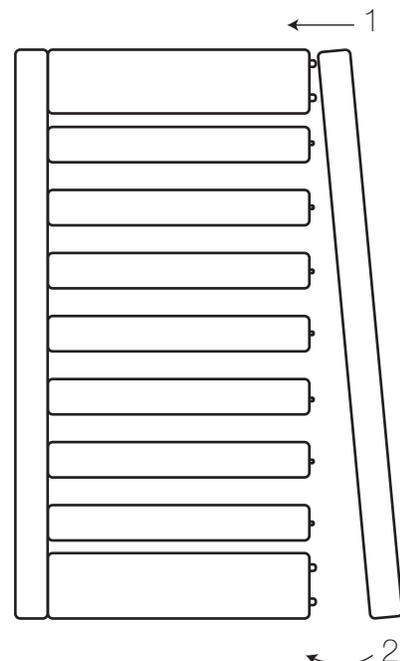
*Choose which side of the panel you want your hidden tilt rod to be on, and make sure all the notches are facing the back and are all on the same side.*



# Step 4 - Second Stile

Start with the final **B. Side Stile** tilted starting with the first WOOD-ENDOWEL and as you start to close the gap connect each pin one at a time as they start to touch.

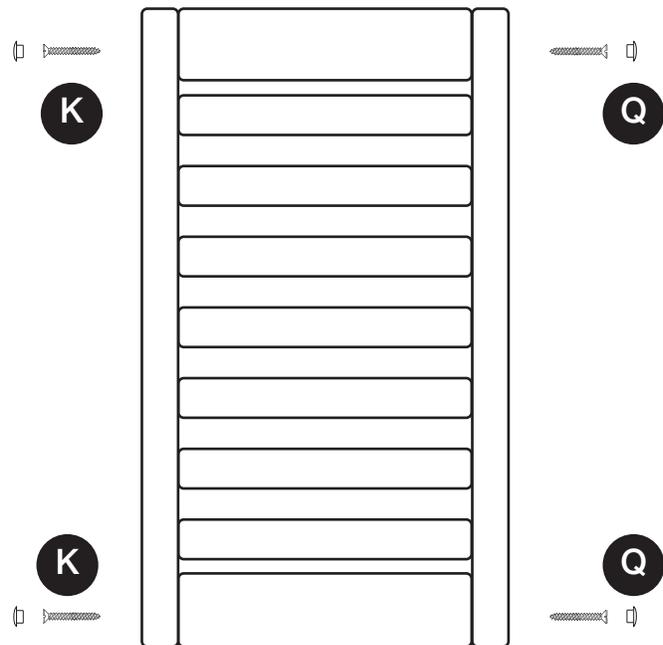
*This is the trickiest step and takes patience. Ensure you are on a flat surface. Go slow and start on one end and slowly work your way down the panel. Make sure your panels are all facing the correct way in the end.*



# Step 5 - Finish Panel

Complete the panel by securing each corner with **4x J. Long Screws** and then cover the holes with the **Q. Caps**.

*Hand tighten just until the gap between the Rail and Stile disappears. Do not over tighten.*

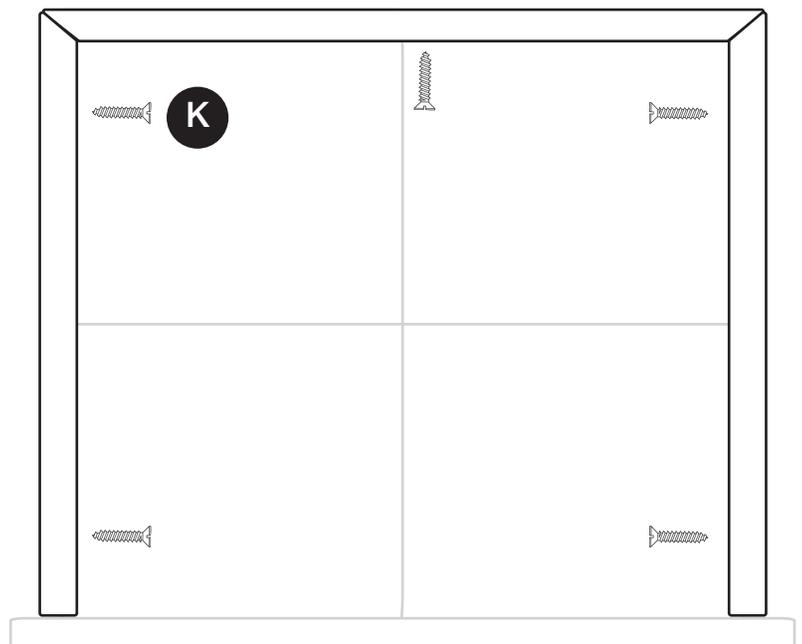


# Step 6 - Mount Frame in Window

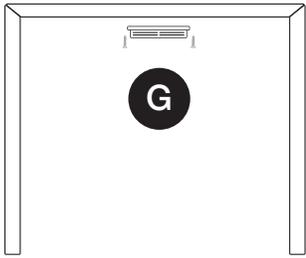
Insert assembled frame into window opening resting on the window sill and press firmly against the drywall. You can center the frame in the window opening or slide it all to one side.

OPTIONAL: Fill any gap on either side from the backside of the frame between the frame and wall with wooden shims.

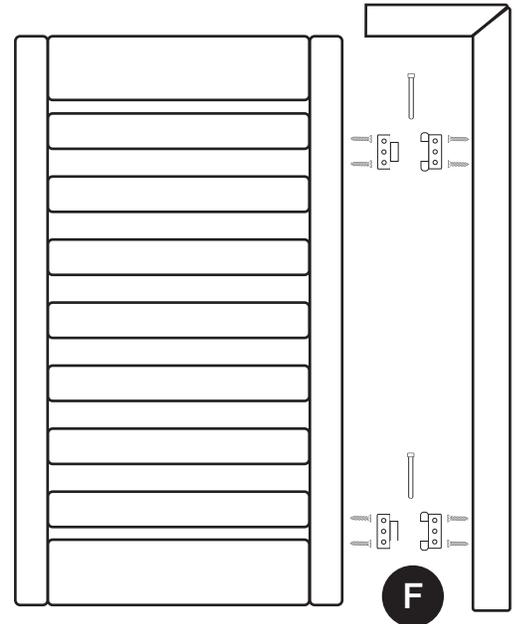
Mount using the **J. Long Screws**  
Avoid over tightening which may bend frame.



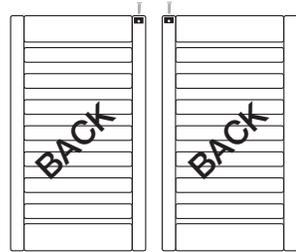
# Step 7 - Hinges and Magnets



Position the **G. Magnetic Catch** in the center (multiple panel), or to one side (single panel shutter), on the under side of the Z frame, flush with the front edge. Attach the included strike plate to the backside top corner of each panel.



You can pull the pin from the **F: Hinges** and mount each side on the frame and panel separately 3-4 inches from the top and bottom of each panel.



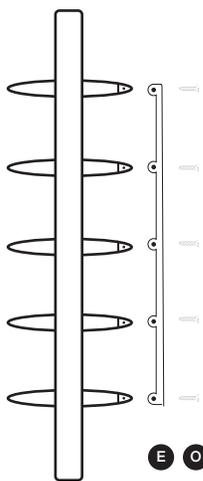
## **IMPORTANT:**

*Only attach the hinges with the outer two screw slots. These will allow you to make fine adjustments once you hang the panel. Then place the center screw to secure your panels final position.*

# Step 8 - Tilt Rod

Hidden Tilt Rod  
Side View

Inside House      Outside House



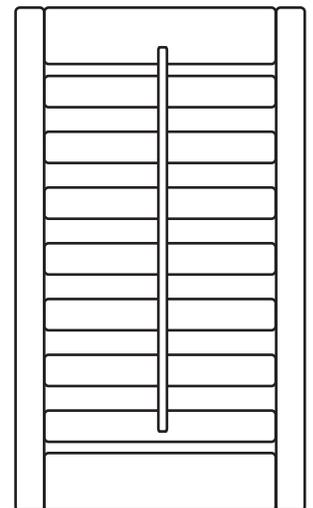
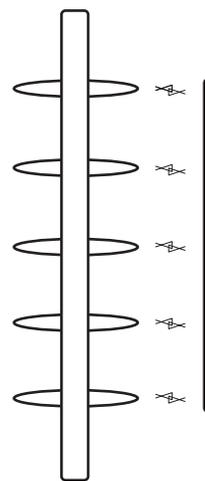
## **Hidden**

Attach each hole of the **E. Hidden Tilt Rod** to the end of each Louver using the **SCREWS**. Screw heads must clear stile. Do not over tighten.

## **Center**

Connect 2 **R. Tilt Rod Staples** together. Using needle nose pliers, force one staple into the predrilled hole on each louver, and force the other staple into the back of the tilt rod.

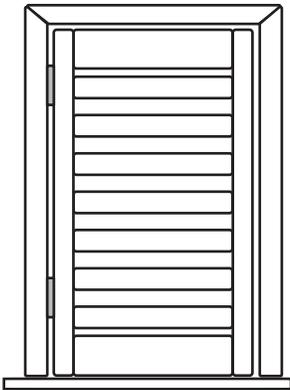
Center Tilt Rod  
Side View      Front View



# Step 9 - Panel Layout

FRONT VIEW

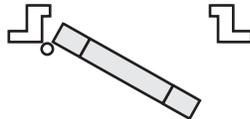
TOP VIEW



Closed



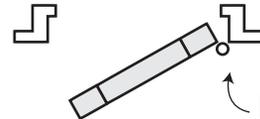
Open



Outside House

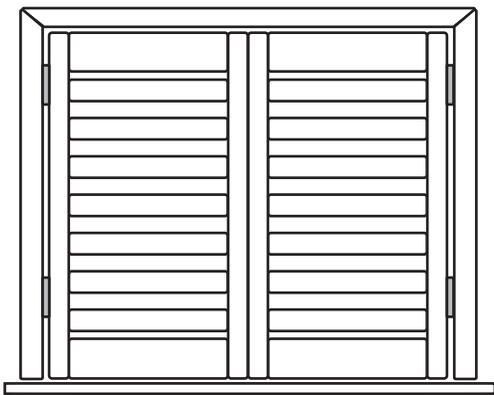


Or



Hinges

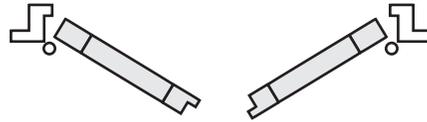
Inside House



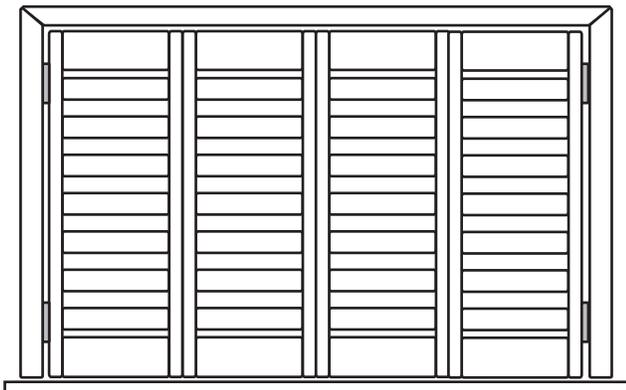
Closed



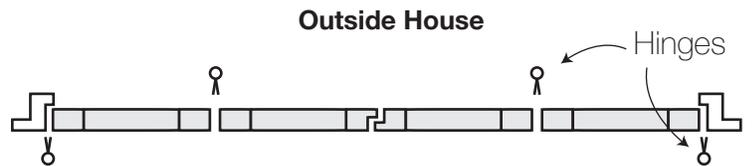
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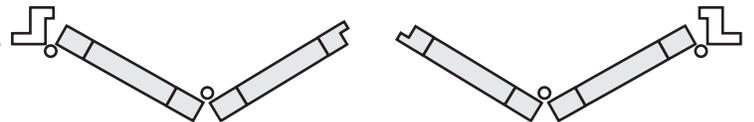
Inside House



Closed



Open



Inside House

For adjustment videos and more troubleshooting tips visit:

[www.DIYShutters.co](http://www.DIYShutters.co)